



**FAIRFAX COUNTY FIRE & RESCUE DEPARTMENT  
FIRE MARSHAL'S OFFICE**

Hazardous Materials Technical Support Branch  
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FMO Homepage - <https://www.fairfaxcounty.gov/fire-ems/fire-marshal>



# HAUNTED HOUSE

## Public Safety Plan Review & Billing Information

### HAUNTED HOUSE LOCATION INFORMATION

Organization Name: \_\_\_\_\_

Haunted House Dates/Times: \_\_\_\_\_ Number of Attendants/Staff: \_\_\_\_\_

Haunted House Building Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Building Owner Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

### RESPONSIBLE PARTY *(Responsible for All Payments)*

Responsible Party Name: \_\_\_\_\_  
*Typically the Haunted House Coordinator / Planner* *Initials*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

### PLAN SUBMITTAL CHECKLIST

- ( \_\_\_\_\_ ) Three (3) copies of a completed **Written Emergency Plan** must be submitted
- ( \_\_\_\_\_ ) Three (3) copies of a completed **Facility Layout Plan** must be submitted
- ( \_\_\_\_\_ ) Certificates of Flame-Retardant Treatment for Decorative Materials *(When Applicable)*
- ( \_\_\_\_\_ ) The proposed haunted house will not cause an illegal change of use as outlined in the Haunted House Code Compliance Guideline and the Fire Prevention Code.

**\*\* Form must be completely filled out and the above plan submittal checklist items initialed by the responsibly party, or the public safety plan will not be processed \*\***